

**PALM BEACH GARDENS POLICE DEPARTMENT**  
**Notice of Counseling Form**

**Date:** January 8, 1997

**To:** Officer T. Gitto #196

**From:** Sgt. C. M. Linderman #031

**Violation:** Court Attendance 2.3.15

Officer Gitto was subpoenaed for Traffic Court on 01-05-98, Defendant was Stephen T. Butler. Officer Gitto did not appear in court as ordered. Officer Gitto violated Rules and Regulations on Court Attendance.

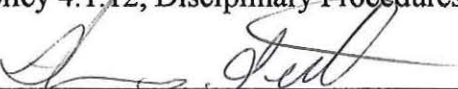
Officer Gitto advised that he had lost two subpoenas, but could not remember what ones they were.


**Comments:**


Officer Gitto was counseled on this violation, and instructed to keep his subpoenas in a place that they would not get lost.

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I acknowledge that I have been counseled in reference to the actions stated above as well as the consequences of further violations. I concur that the above information accurately reflects what was discussed. (See policy 4.1.12, Disciplinary Procedures)

Employee's Signature:  Date: 2-3-98

Supervisor:  031 Date: 01-09-98

 031

*OM*  
*2-10-98*  
*031*  
*2/5/98*  
*CC: HR*