




**PALM BEACH GARDENS POLICE DEPARTMENT  
DISCIPLINARY ACTION FORM**

Employee Name: Erik Bowe	Employee ID# 345
Violation(s): Failed to show for extra duty detail (Policy 4.1.4) second offense within one year.	
Summary: (attach additional sheets as needed) On May 20, 2010 Officer Bowe requested to work the extra duty detail at Velocity Credit Union. On June 4, 2010 his request was approved and entered into his Telestaff schedule. On June 21, 2010 Officer Bowe was 2 hours and 15 minutes late for his detail at Velocity Credit Union. Officer Bowe was advised of his responsibility regarding extra duty details as outlined in the department policy and procedures (Policy 4.1.4). He was provided a copy of the policy which he had violated and instructed on checking Telestaff in the future for his duty schedule.  This was Officer Bowe's second offense in a one year period. He was also 2 hours late to Velocity on October 29, 2009. Officer Bowe acknowledged his error and apologized for his tardiness.	
  	
Recommendation: Because of this second offense within one year of the first offense, Officer Bowe will receive a written reprimand.	

Sgt. Jack Segreto

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Supervisor Name:

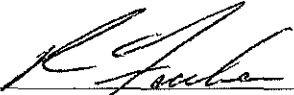
Supervisor ID#

Supervisor Signature


Date

*Handwritten initials*

PLEASE FORWARD THROUGH THE APPROPRIATE CHAIN OF COMMAND:

<input checked="" type="checkbox"/> Concur	<input type="checkbox"/> Do Not Concur	Comments:
		THIS WILL SERVE AS A WRITTEN REPRIMAND
Signature		
<u>Mark Rick Faccame</u>		<u>6-30-10</u>
Print Name and Title		Date
<input type="checkbox"/> Concur	<input type="checkbox"/> Do Not Concur	Comments:
Signature		
Print Name and Title		Date
<input type="checkbox"/> Concur	<input type="checkbox"/> Do Not Concur	Comments:
Signature		
Print Name and Title		Date
<input type="checkbox"/> Concur	<input type="checkbox"/> Do Not Concur	Comments:
Signature		
Print Name and Title		Date

Received by employee:

 #345  
Employee Signature:

7-15-10  
Date